

Vehicle Change Form

Instructions:

Please complete this form and return it, along with all supporting documents, to the Card Office on your respective campus.

Office Hours:

Monday – Friday: 08h00 to 15h30 (13h00 – 14h00 Lunch)

Edg: 031 260 2225

Hcc: 031 260 1427

Med: 031 260 4239

Pmb: 033 260 5254

Wst: 031 260 7965

APPLICANT INFORMATION

First Name		Last Name	
Staff No.		ID / Passport No.	
Contact No.			
Email Address			

CURRENT VEHICLES (Select the vehicle/s you wish to remove)

Vehicle Registration		Vehicle Colour		☐ Remove
Vehicle Make		Vehicle Model		
Vehicle Registration		Vehicle Colour		☐ Remove
Vehicle Make		Vehicle Model		

ADD VEHICLE/S

Vehicle Registration		Vehicle Colour	
Vehicle Make		Vehicle Model	
Vehicle Registration		Vehicle Colour	
Vehicle Make		Vehicle Model	

SUPPORTING DOCUMENTS (please attach)

☐ Current Permit

I, hereby confirm that the information provided is true and correct and that I agree to comply with all the university rules and regulations, security protocols and access control policies. I understand that:

- The VEP (Vehicle Entry Permit) remains the property of the University of KwaZulu-Natal.
- A replacement fee of R100 will apply for any incorrect information on new permit printed.

Applicant Signature:

Date:

FOR OFFICE USE ONLY

Date Issued					
OLD VEP No.	P	New VEP No.	P		

PLEASE NOTE THAT INCOMPLETE FORMS WILL NOT BE PROCESSED.